

Fort Valley State University
Payroll Calendar
January 2019 through December 2019

Month	Begin Date	End Date	OneUSG Approvals by 12:00 p.m.	Onboarding Dates	Pay Dates
January					
1 st Biweekly*	12/16/2018	12/29/2018	*12/19/2018	12/17/2018	01/04/2019
2 nd Biweekly	12/30/2018	01/12/2019	01/11/2019	12/17/2018	01/18/2019
Monthly	01/01/2019	01/31/2019	01/18/2019	1/2/2019 & 1/14/2019	01/31/2019
*Timecard approvals for the 1st biweekly (12/16-12/29) are due on Wednesday, December 19th.					
February					
1 st Biweekly	01/13/2019	01/26/2019	01/25/2019	1/14/2019	02/01/2019
2 nd Biweekly	01/27/2019	02/09/2019	02/08/2019	2/4/2019	02/15/2019
Monthly	02/01/2019	02/28/2019	02/18/2019	2/4/2019 & 2/15/2019	02/28/2019
March					
1 st Biweekly	02/10/2019	02/23/2019	02/22/2019	2/15/2019	03/01/2019
2 nd Biweekly	02/24/2019	03/09/2019	03/08/2019	3/4/2019	03/15/2019
3 rd Biweekly	03/10/2019	03/23/2019	03/22/2019	3/15/2019	03/29/2019
Monthly	03/01/2019	03/31/2019	03/18/2019	3/4/2018 & 3/15/2018	03/29/2019
April					
1 st Biweekly	03/24/2019	04/06/2019	04/05/2019	4/1/2019	04/12/2019
2 nd Biweekly	04/07/2019	04/20/2019	04/19/2019	4/15/2019	04/26/2019
Monthly	04/01/2019	04/30/2019	04/19/2019	4/1/2019 & 4/15/2019	04/30/2019
May					
1 st Biweekly	04/21/2019	05/04/2019	05/03/2019	5/1/2019	05/10/2019
2 nd Biweekly	05/05/2019	05/18/2019	05/17/2019	5/15/2019	05/24/2019
Monthly	05/01/2019	05/31/2019	05/20/2019	5/1/2019 & 5/15/2019	05/31/2019
June					
1 st Biweekly	05/19/2019	06/01/2019	05/31/2019	5/20/2019	06/07/2019
2 nd Biweekly	06/02/2019	06/15/2019	06/14/2019	6/3/2019	06/21/2019
Monthly	06/01/2019	06/30/2019	06/20/2019	6/3/2019 & 6/17/2019	06/28/2019
July					
1 st Biweekly*	06/16/2019	06/29/2019	*06/26/2019	6/17/2019	07/05/2019
2 nd Biweekly	06/30/2019	07/13/2019	07/12/2019	7/1/2019	07/19/2019
Monthly	07/01/2019	07/31/2019	07/19/2019	7/1/2019 & 7/15/2019	07/31/2019
*Timecard approvals for the 1st biweekly (06/16-06/29) are due on Wednesday, June 26th.					
August					
1 st Biweekly	07/14/2019	07/27/2019	07/26/2019	7/15/2019	08/02/2019
2 nd Biweekly	07/28/2019	08/10/2019	08/09/2019	8/1/2019	08/16/2019
3 rd Biweekly	08/11/2019	08/24/2019	08/23/2019	8/15/2019	08/30/2019
Monthly	08/01/2019	08/31/2019	08/20/2019	8/1/2019 & 8/15/2019	08/30/2019

Month	Begin Date	End Date	OneUSG Approval by 12:00 p.m.	Onboarding Dates	Pay Dates
September					
1 st Biweekly	08/25/2019	09/07/2019	09/06/2019	9/3/2019	09/13/2019
2 nd Biweekly	09/08/2019	09/21/2019	09/20/2019	9/16/2019	09/27/2019
Monthly	09/01/2019	09/30/2019	09/16/2019	9/3/2019 & 9/16/2019	09/30/2019
October					
1 st Biweekly	09/22/2019	10/05/2019	10/04/2019	10/1/2019	10/11/2019
2 nd Biweekly	10/06/2019	10/19/2019	10/18/2019	10/15/2019	10/25/2019
Monthly	10/01/2019	10/31/2019	10/18/2019	10/1/2019 & 10/15/2019	10/31/2019
November					
1st Biweekly	10/20/2019	11/02/2019	11/01/2019	11/1/2019	11/08/2019
2nd Biweekly	11/03/2019	11/16/2019	11/15/2019	12/2/2019	11/22/2019
Monthly	11/01/2019	11/30/2019	11/18/2019	11/1/2019 & 11/15/2019	11/29/2019
December					
1 st Biweekly*	11/17/2019	11/30/2019	*11/26/2019	11/18/2019	12/06/2019
2 nd Biweekly	12/01/2019	12/14/2019	12/13/2019	12/2/2019	12/20/2019
Monthly	12/01/2019	12/31/2019	12/13/2019	12/2/2019	12/31/2019
*Timecard approvals for the 1st biweekly (11/17-11/30) are due on Tuesday, November 26th.					

PAN forms received on Monday through Wednesday will be processed for the start of that week. PAN forms received on Thursday and Friday will be processed for Monday of the following week.

It is the responsibility of each employee and his/her supervisor to follow and meet the deadlines specified in this calendar. Failure to adhere to deadlines could result in late payments and delays in changes to pay information.