Installing the Office apps suite

- 1. Log in to your FVSU issued Office 365 account by browsing here <u>https://portal.office.com</u> and then logging in via SSO
- 2. You should land a page that looks similar to the screenshot below

Microsoft Office Home × +											
\leftarrow \rightarrow C ² \textcircled{O} \textcircled{O} \textcircled{O} \textcircled{A} https://www.office.com/?auth=2							⊠ ☆	r	lii\ 🗆	3 8	~ =
🌣 Most Visited 🗎 Work 🗎 CIMC 🍫 [SOLVED] Uninstall De 🧧 VMware Certified Asso	📕 Configure Internet Exp 💷 Word	IPress Optimizati 🚺	Adobe - Use the Adob.	🚾 HTML '	Tutorial 🗎 UCS Fir	mware Upgrade	🗎 ADFS 📋 II	S Migration 🗎 CL	Connect		
::: Office 365	Search	, in the second s		, in the second s				0000000	Ω (C
								5555			^
Good morning						In	stall Office 🗸				
+ 4	v v v	•	N	uji 👘	s 📲	•	A 33				
Start new Outlook OneE	rive Word Excel	PowerPoint	OneNote	Teams	Sway	Forms	Admin				
All apps											
Recommended							< >				
Ezell, Denise sent this Thu at 4:11 PM	Charlie Weaver commented Mar 4	o 🗹 Cag	gnina, John sent this d at 12:17 PM		Henry Slathia (Unifyed) sent. Wed at 3:32 PM			I			
	VIELANDALONG INVESTIGATIONS (INVESTIGATIONS)										
Degree Works5.0.2	Student Email Migration Tasks Li fvsu0.sharepoint.com	st Using the	e new URL for Back	- :	Access required	d of iTunes and	Goo	TSE			
Recent Pinned Shared with me	Discover				7	Upload and	open =-	~			
Work From Home Guide SharePoint - fvsu.edu » » Work From	n Home Documents	15m ago		R ^R Shared							
Teams doc OneDrive for Business = = Microsoft	Teams doc OneDrive for Business = > Microsoft Teams Chat Files										
DisplayName Poll		Fri at 4:31	PM	Only you			0: A44 - L			Park Of	

3. You should be able to click the "Install Office" button in the right-hand corner which can be seen highlighted in the below screenshot

Microsoft Office Home X	+								-	a ×
<) → ୯ ŵ	0 A https://www.office.com/?auth=2						⊠ ☆	lur	. 🗆 🔹	. ≡
🔅 Most Visited 🗎 Work 🗎 CIMC	🍫 [SOLVED] Uninstall De 🦙 VMware Certified Asso.	📲 Configure Internet Exp 💷 WordPres	is Optimizati 🚺 Adobe - Use the Ac	dob 🛂 HTML	Tutorial 🛅 UCS Fin	rmware Upgrade 🗎	ADFS 🛅 IIS Migra	tion 🗎 CL Connec	t	
iii Office 365		Search							0	0
	Good morning					Insta	all Office 🗡			
	+ 🔩 🗠	. w <u> </u> x	P N	đ	S	e r	A 33			
	Start new Outlook OneDe	ive Word Excel	PowerPoint OneNote	Teams	Sway	Forms	Admin			
	→ All apps									
	Recommended						$\langle \rangle$			
	Ezell, Denise sent this Thu at 4:11 PM	Charlie Weaver commented o Mar 4	Cagnina, John sent f Wed at 12:17 PM	Henry Sla Wed at 3:3	athia (Unifyed) ser 12 PM	nt 🖸				
		Extended.com/set in sets to indicating of search registerior the set of search registerior indication of the set	W							
	Degree Works5.0.2	Student Email Migration Tasks List fvsu0.sharepoint.com	Using the new URL for Ba	ack	Access required	d of iTunes and G	DO TSE			
	Recent Pinned Shared with me	Discover				↑ Upload and op	en ≡~~			
	Work From Home Guide SharePoint - fvsu.edu » » Work From	15m ago	g ^R Shared							
	Teams doc OneDrive for Business » » Microsoft	eams Chat Files	Fri at 4:45 PM	Only you						
Hann / /	DisplayName Poll		Fri at 4:31 PM	Only you			P: 044			

4. When you click on the above-mentioned button, you should be met with 2 options. You will need to select option that says "Office 365 apps" as highlighted in the screenshot below

🕽 Microsoft Office Home 🛛 🗙 🕂	-													-	٥	\times
(←) → ♂ ŵ	🛛 🔒 https://ww	/w.office.com/?aut	1=2								⊠ ☆		lii\			Ξ
🌣 Most Visited 🗎 Work 🗎 CIMC 🍕	[SOLVED] Uninstall De.	🚾 VMware Certi	fied Asso 📑	Configure Internet E	GT WordPre	ss Optimizati	Adobe - Use the Ad	dob 🛂 HTN	ML Tutoria	I 📋 UCS Firmware Upgrade 🗎 ADF	s 🛅 iis	Migration 🛅 CL	Connect			
iii Office 365				O ⊂ O Searc	:h								Q	۲	?	0
	Good morning									Install Of	fice 🗡					~
	+	o l		w	×	•		ų,	\pm	Office 365 apps Includes Outlook, OneDrive for Busine Word, Excel, PowerPoint, and more.	SS,					
	Start new Outlook OneDr			ive Word Excel		PowerPoint	PowerPoint OneNote Tea			Other install options Select a different language or install of apps available with your subscription.						
	\rightarrow															
	All apps															
	Recommended															
	Ezell, Denise sent this Thu at 4:11 PM			Charlie Weaver commented o Mar 4			Cagnina, John sent this Wed at 12:17 PM			Henry Slathia (Unifyed) sent Wed at 3:32 PM	P	1				
				William Analysis I server to Proceeding the operation of the analysis of the analysis I have been as a server to part of the the analysis of the analysis of the analysis I have a server to be a server to be an I have a server to be a server to be an I have a server to be a server to be a server I have a server to be a server to be a server I have a server to be a server to be a server I have a server to be a server to be a server I have a server to be a server to be a server I have a server I	ger, Smart nightion neicteur gestellt (hendfinnet Vinneten neicteur Statut schlachtigetbaret anneren neicteur Smart 1 Smart 1 Smart 1 Smart 1											
	Degree Works5.0.2			Student Email Migration Tasks List			Using the new URL for Back			cess required of iTunes and Goo	TS	E				
	Recent Pinned Shared with me Discover									T Upload and open	=~					
	Work From Home Guide SharePoint - from Home Documents Teams doc OneDrive for Business + + Microsoft Teams Chat Files					15m ag	0	۶ ^R Shared	1							
						Fri at 4:	45 PM	Only you								
	E Display!	Name Poll				Fri at 4:	31 PM	Only you				🏴 Feedbac	k C	Need h	elp?	

- 5. This will prompt a download. You should be able to run the download and it will give you a progress indicator.
- 6. Once the install is complete, you should see the office apps that you would normally use at work like Word, Excel, PowerPoint, Outlook and more.