



INTELLECTUAL PROPERTY DISCLOSURE FORM

FOR RECORD AND EVALUATION

The purpose of this form is to record and provide information for the evaluation of research results which are of potential commercial value. It is important that the University has an idea of the potential commercial value of the technology, the target markets and the competitors. Please use additional sheets when necessary, as some questions will require more space than is provided. All inventors must be listed on this form. Please complete this form as fully as possible.

Inventor(s)

Please complete details for each inventor, continue on a separate page if necessary.

Name	1.	2.	3.
Title			
Employment status*			
Work Address			
Home Address			
Email			
Telephone			
Nationality			

** FVSU Employee, FVSU Student, or Non-FVSU employee (please state employer's name and address), or Non-FVSU student (please state degree and institution's name and address), or academic Other (please describe in full).*



Title of Invention

Please write a short descriptive title that we can use for your invention
What is it? (please select as appropriate) Material/compound <input type="checkbox"/> Process/method <input type="checkbox"/> Software <input type="checkbox"/> Device/prototype <input type="checkbox"/> Potential Drug Target <input type="checkbox"/> Diagnostic <input type="checkbox"/> Teaching/Learning Materials <input type="checkbox"/> Service <input type="checkbox"/> *Other <input type="checkbox"/> <i>*if "other" please describe:</i>
When and where was the invention first described in writing?

Description of Invention

Please include a description of the invention, writing as much in a box as is needed and continuing on as many pages as necessary. Please also attach relevant drawings, chemical structures and data.

What is the purpose of the invention?
What problem does it solve?
What are the key novel elements of the invention?
What are the advantages and disadvantages of this invention compared to existing work?
Please describe why this invention is not obvious to someone who is knowledgeable in the area?
What development stage is the invention at?
What other implementations/variations of this invention would be possible?
What would the final 'product' be used for?
Are there any other uses for the invention?



Disclosure

It is important for the University to know if your invention has been made public, as this may affect the strength of any patent application and the commercial potential.

Written disclosures

Please list, with dates, any past and planned written publications presenting the invention or data in this invention (journal papers/abstracts/posters/internet/other).

i). Past:

ii). Planned:

Oral disclosures

Please list, with dates, any past and planned oral disclosures of the invention (e.g. presentations at internal or external seminars, disclosure to a company under a confidentiality agreement etc.) and any demonstrations of the invention.

i). Past:

ii). Planned:

Future work

Please briefly outline any future research or development work that is planned for this invention:

Prior Art

i). Have you looked in the literature for any related articles, papers or patents? If so, please give details, listing references when possible. The information should cover the state of the art prior to your invention, and should include patent applications, key scientific literature and/or public oral communications.

ii). Please also list your own publications (including articles, abstracts, posters, www) which are in the field and which are not listed above.



Research Funding

The University must know whether other organizations may have rights to your invention or to any technology that you have developed, so that we can reach agreements with them over our respective protection and exploitation rights.

Period of research relevant to the creation of the intellectual property		
From:	To:	
Was the research leading to this intellectual property during that period or any part of it, funded in whole or in part by a third party? (e.g. company, charity, research council, government)		
If 'NO' please state how the work was funded?		
If 'YES' please name the third party and the grant(s)/funding received:		
Funding source	Grant/contract period	Project code
If applicable, please list any third party owned materials and/or know-how that this invention uses, including the name of the third party:		
Were any of the above materials obtained under a Materials Transfer Agreement? (Y/N)		
If 'YES' please name the Company/Institution with which the Agreement was made:		
If 'NO' how were you given the materials?		
Was any part of the invention made using biological materials obtained from humans? (Y/N)		
If 'YES' please provide details:		



Is this invention linked to the subject matter of other research agreements, consultancies or other contracts (not listed above) that currently exist, or have expired, or are being negotiated? (Y/N)

If 'YES' please provide details:

Was other company funded research taking place in your group during the period in question? (Y/N)

If 'YES', please list the source of the funding, dates of the grant, and whether it was in a closely related, broadly related or not related subject area:

Funding source	Grant/contract period	Closely, broadly or not related area

Inventors' contributions

Please give a brief description of each of the roles of those named in this invention disclosure:

Signatures

Each person listed as an inventor should sign and date in the space below. By signing this document, you verify that the information given above is correct to the best of your knowledge and belief and you verify that you have read and understood The University of Reading Code of Practice on Intellectual Property, Commercial Exploitation and Financial Benefits.

Name	Signature	Date



Thank you for taking the time to complete this form. Please promptly return it to an Intellectual Property Committee Member.